

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
MARCH 29, 2019  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

- 1. Invocation.**  
Prayer said by Paula Gentry
- 2. Pledges.**
- 3. Consider and take action on approval of:**
  - A. The minutes of previous meeting:**  
(Minutes, as written, of meeting held on March 15th)
  - B. Payroll changes:**
  - C. Payroll:**
  - D. Budget amendments:**
  - E. Accounts payable:**  
**Expense Approval Report:**
  - F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Upshur County Appraisal District Financial Statements and Independent Auditor's Report; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record items A – E and record all documents listed above in item F made by Paula Gentry

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka (abstained on item C), Jay Miller and Judge Tefteller voted for.

Motion approved.

Copies attached.

Motion to take each item one at a time made by Frank Berka

Failed for lack of second.

**4. Discuss and take action to approve Road & Bridge to clear the area for the historical marker for the Valley View School.**

Motion to approve Road & Bridge to clear the area and for a volunteer student, known to Commissioner Gentry, to set the marker for the Valley View School made by Paula Gentry

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

Copy attached.

**5. Discuss and take action to appoint an Upshur County resident to serve on the Community Healthcore Board of Trustees a/k/a Sabine Valley Regional MHMR.**

No action taken at this time.

**6. Discuss and take action to purchase a copy machine for JP 1 out of JP Technology Fund.**

Motion to approve the purchase a copy machine for JP 1 out of JP Technology Fund made by Dustin Nicholson

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

**7. Open Bank Depository bids. Take necessary action.**

Motion to let the Auditor, Treasurer and anyone else who wants to study the bids do so and bring back their recommendations made by Frank Berka

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

Copies attached.

Bids received from Austin Bank, First National Bank of Gilmer and Prosperity Bank.

**8. Open SEALED proposals for Upshur County's Health Insurance Consulting/Brokerage Services. Take necessary action.**

Motion to schedule a workday where each vendor can come in and their bid can be gone over and they can answer any questions made by Paula Gentry

Motion failed for lack of second.

Motion to take all the bids into consideration and before any bids are awarded, have an open workshop meeting, which will comply with the open meetings act, that everyone can come to made by Paula Gentry

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved

Copies attached.

Proposals received from HUB International, Higginbotham, EBC and Brinson Benefits.

**9. Discuss and take action to approve a resolution in support of HB 3203 regarding Emergency Services District.**

Motion to approve a resolution in support of HB 3203 regarding the ESD in Upshur County made by Paula Gentry

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

No copy available to scan.

**10. Discuss and take action to purchase two heavy duty chairs for the Courthouse Security officers to be paid out of Courthouse improvement 200-490-5100 or Office Machine Equipment 200-400-5400.**

Motion to approve the purchase of two heavy duty chairs with a 350 lb weight limit out of Office Machine Equipment fund with an \$800.00 cap made by Paula Gentry

Second by Frank Berka

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

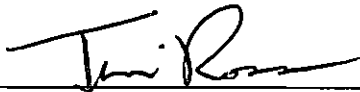
Motion approved.

\*NOTE\* The Auditor asked that the line item number for Office Machine Equipment be corrected to 200-409-5400.

**11. Hear from Sheriff Larry Webb concerning his goals for this year.**

The court heard from Sheriff Larry Webb and watched a slide show concerning improvements, updates and his goals for this year.  
No action was needed.

**12. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

